

A Checklist for the creation of a

Memorandum of Understanding between SoCal AG, a Parent Church and a church to be Parented
It must be fully understood that SoCal AG is, in cooperation with the potential PAC (Parent Affiliated Church), handing control of an Assemblies of God church to the Parent Church and as such all parties must give due consideration to the history, ministry and membership of the PAC as it exists today. Further, it is understood that the PAC will be a campus under the legal and organizational umbrella of the Parent Church.

The Basic Presumption

While all parties understand that this is a beginning document, and that situations are subject to change beyond our control it is the Basic Presumption of the PAC, the Parent and SoCal AG that the ultimate goal of this relationship is that the PAC will merge into the Parent Church on or before (date) _____

This agreement will be reviewed on _____ (insert date) by representatives of; SoCal AG, the Parent Church and the PAC. The criteria for evaluation will include, but not be limited to:

Legal and Financial

- Deeds and titles to Real Property owned by the potential PAC will be in the name(s) of:
(check all that apply) ____ The PAC ____ The Parent ____ SoCal AG
- The PAC will operate under the bylaws of the Parent Church beginning on _____
- The responsibility for reviewing the financials of the PAC shall rest with:
(check all that apply) ____ The PAC ____ The Parent ____ SoCal AG

The following are all "Until the merger is complete:"

- The PAC's corporation (if applicable) will be kept current with the State of California. The President of the Corporation will be _____
The Board of the Corporation shall be _____
_____ will file restated Articles of Incorporation with the Secretary of State's office in Sacramento
- As a current District Affiliated Church, the PAC asks the SoCal AG Superintendent for the following action (ex. Appointment of Pastor or Board members):

- The Parent will assume the following from the PAC:
____ Missions commitments (please list)

SoCal AG PARENT AFFILIATION for MERGER WORKSHEET

_____ Mortgages

_____ Debts (please list all major indebtedness)

_____ Other Liabilities (please list)

- The Parent assumes the following as their financial responsibility to the Site/Campus Pastor:

- Financial accounting by the PAC will terminate on _____ (date) with responsibility for accounting to be assumed by the parent on that date

- Financial responsibility for the PAC will be in the hands of _____

- The PAC will / will not (choose one) maintain a separate checking account. Details :

- The offerings and receipts taken at the PAC will be handled in this manner:

- Deposits will be made: _____

- The manner of payment of bills and accounts of the PAC will be handled in this way:

- The PAC has _____ insurance. Coverage will be transferred to the insurance of the Parent in the following process:

- The name of the PAC will be _____

- This name will be a (choose one) _____ Legal name change _____ DBA

- Please describe the mile markers on the "road to merger:"

- Should SoCal AG or the PAC decide to terminate this agreement OR to sell real property belonging to the PAC without the agreement of the Parent Church, the financial responsibility owing to the Parent shall be: _____

Governance

- The Site/Campus Pastor will be selected by _____

- The existing Board of the PAC will _____
- The membership of the PAC will be merged into the Parent church membership

Ministry during the Transition to Merger

- The Main Service preaching at the PAC will be _____
- If applicable, the PAC church office will be staffed:

- The schedule of services at the PAC site will be:

- The following ministries will continue at the PAC Site:

- Please describe the transition, if any in the ministries from the current orientation to the new:

- Oversight of PAC ministries shall be in the following manner:

- Please describe the relationship of the Parent church Lead Pastor to the membership and adherents of the PAC:

- If necessary and applicable, the Parent church will cause the following renovation and/or repair to the building and grounds of the PAC site:

The Responsibilities of the Parent Church

- The Lead Pastor of the Parent Church shall meet with the Site/Campus Pastor for mentoring and support on a _____ basis (suggested is weekly)
- The Parent Church makes this commitment to the care and support of the Site/Campus Pastor:

- The Parent Church will be providing to the PAC:

This worksheet is intended to be just that, a worksheet to help craft a Memo of Understanding.

Once every one has come to agreement about the questions posed here, a separate document is to be created, illustrating in detail the agreement between all parties.

That document SHALL be signed by the Pastor of the Parenting church and the pastor/planter/leader of the church to be Parented